



Ohio Family Career and Community Leaders of America
25 S Front St.
Columbus, OH 43215

<Date>

<School Address>

Dear <organization or name of person at organization>,

Family, Career and Community Leaders of America, FCCLA is a National Career-Technical Student Organization with leadership development and service learning opportunities. FCCLA members are young men and women who are enrolled in a Career-Technical Education program such as Family and Consumer Sciences, Hospitality and Tourism, and Education and Training.

The Ohio FCCLA association is completing a statewide service project "Our Kids, Our Family". The goal of the project **Our Kids, Our Family** is to provide service to youth in our community across Ohio who are less fortunate. Ohio FCCLA is partnering with the organization, My Very Own Blanket organization and the Community Shelter Board - Van Buren Homeless Shelter at our State Leadership Conferences to make blankets and to pack Hygiene kits that can be distributed to youth in foster care and be donated to a local homeless shelter.

On April 26, 2018 over 1,500 youth will gather at the Ohio Expo Center to assemble blankets and pack hygiene kits with donated fleece and personal care items. We are asking for your support through donating any of these items. Please see the attached list for the hygiene kits. We are also able to graciously accept gift certificates or monetary donations to help purchase these items.

Thank you in advance for your support! Donations are greatly appreciated and will be used to provide service to youth in our community across Ohio who are less fortunate. To make a donation, please contact < chapter adviser's name> at <school phone number> or by email at <chapter adviser's email>.

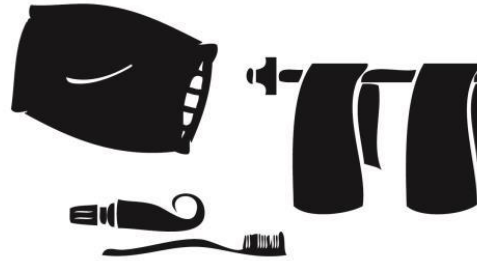
Sincerely,

<Advisers or chapter Officer's signatures>

Hygiene Kit Items List

Community Shelter Board - Van Buren Shelter

- Gallon-sized zippered plastic bags
- Toothbrushes
- Tubes of toothpaste (regular or travel size)
- Bars of soap (regular or travel size)
- Deodorant
- Razors
- Shaving cream/gel
- Feminine hygiene products
- Travel Size Shampoo
- Travel Size Conditioner



Due to the nature of the kits, the list above is the only accepted items for this project.



Fleece Blankets

My Very Own Blanket

- Donation of one and one half yard of fleece
- Cash donations to assist with the distribution of the blankets.