

Update Information here

REGISTRATION

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[Back to Admin](#)

**Please Verify and update the following information**

Adviser First Name \*

Adviser Last Name \*

Status

Cell Phone \*

Chapter Name \*

Address 1

Address 2

City  State  Zip

Chapter ID  (Optional)

Area/District/Region

Email \*

Confirm Email \*  (Please type email address again to confirm)

Phone

Fax

User Name \*

Password \*

Confirm Password \*

If you have questions about registration, e-mail [oh\\_fccla@oastateuniversity.com](mailto:oh_fccla@oastateuniversity.com)

Once signed in you will see this screen. Click Add New Name

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[Ohio FCCLA](#)

[Back to Admin](#)

### Registration for

(Click the above link to edit your chapter information)

**NOTE: Registration will not be completed until you click the button below labeled FINISHED REGISTERING and confirm.**

Click the **Add** buttons below for each participant you wish to register.  
Once all Participants are listed, Click the **FINISHED REGISTERING** button.

There are currently no entries

**ADD NEW NAME** **CONTINUE PROCESSING REGISTRATION** **VIEW REGISTRATION** **FINISHED REGISTRATION**

If you have questions about registration, e-mail [oh-fccla@registermychapter.com](mailto:oh-fccla@registermychapter.com)



Please enter Adviser Name and on the drop-down select Adviser

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[Ohio FCCLA](#)

[Back to Admin](#)

[Back to Registration List](#)

[Finish Processing Later](#)

Participant Info	Items	Events	Volunteer	Questions	Review
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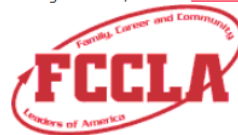
First Name \*  MI  Last \*

Participant Type \*

- Please Select...
- Student
- Adviser

**Next >>**

If you have questions about registration, e-mail [oh-fccla@registermychapter.com](mailto:oh-fccla@registermychapter.com)



In Quantity box put a 1 for Adviser (if more than 1 adviser or adult is coming put how many in the Adviser Box) Enter number of students. Click Next

REGISTRATION

LOG OUT

Ohio FCCLA

Back to Admin

[Back to Registration List](#) [Finish Processing Later](#)

<b>Participant Info</b>	<b>Items</b>	Events	Volunteer	Questions	<b>Review</b>
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**Select for Cheryl Hamblin**

Description	Price	Quantity
<b>Adviser</b>		
Adviser	\$10.00	<input type="text"/>
<b>Student</b>		
Number of students	\$10.00	<input type="text"/>

<< Back Next >>

If you have questions about registration, e-mail [oh-fccla@registermychapter.com](mailto:oh-fccla@registermychapter.com)

Click Finish Participant

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LOG OUT

Ohio FCCLA

Back to Admin

[Back to Registration List](#) [Finish Processing Later](#)

<b>Participant Info</b>	<b>Items</b>	Events	Volunteer	Questions	<b>Review</b>
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**Review Information for: Cheryl Hamblin**

*Participant Info*

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**First Name** Cheryl  
MI

**Last Name** Hamblin

**Participant Type** Adviser

---

Item	Price	Quantity
Number of students	\$10.00	2

<< Back Finish Participant

If you have questions about registration, e-mail [oh-fccla@registermychapter.com](mailto:oh-fccla@registermychapter.com)



You will see this screen. Click View Registration to make sure your invoice is how you want it. Once you are ready to submit registration click **Finished Registration**. You will receive an invoice through email. All invoices are final.

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[Ohio FCCLA](#)

[Back to Admin](#)

### Registration for [Redacted]

[\(Click the above link to edit your chapter information\)](#)

**NOTE: Registration will not be completed until you click the button below labeled FINISHED REGISTERING and confirm.**

Click the **Add** buttons below for each participant you wish to register.  
Once all Participants are listed, Click the **FINISHED REGISTERING** button.

Participant ID	Name	Participant Type	Item Selection		
2003001	Hamblin, Cheryl	A	(\$30.00)	<a href="#">Edit</a>	<a href="#">Delete</a>

**ADD NEW NAME** **CONTINUE PROCESSING REGISTRATION** **VIEW REGISTRATION** **FINISHED REGISTRATION**

Once signed into your registration you will see the screen below. Make any necessary changes and Click Save.